

Portland Custodians' Civil Service Board
Established 1937
October 25, 2022
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the October 25, 2022, meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on October 25, 2022, via Google Meet. Mr. Frank Leavitt attended in person and hosted the meeting from his office at the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. Ms. Roshni Sabedra was also in attendance from her office. CCSB Chair Brian Caufield, Board Member Laird Cusack, and Board Secretary Jo McClain were present via Google Meet. The presiding officer of the meeting was Brian Caufield.

The meeting was called to order at 4:02 p.m.

OLD BUSINESS

1. Approval of Proposed Minutes

The Minutes of the last meeting (October 13, 2022) were approved as submitted.

2. Approval of Hiring List

Statistics provided by Mr. Leavitt for this meeting indicated a total of 26 applicants, 11 who took the test, and 6 who were interviewed. The average test score was 92.9%, the average interview score was 71.7%, and the overall average was 82.3%. Six candidates were on the hiring list.

Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

Mr. Leavitt, with approval of the board, confirmed that meeting were scheduled in advance until December 27, 2022, but would extend beyond that date. He noted the likelihood of a holiday hiring lull, and PPS is pushing to get additional candidates prior to the holiday season.

The issue of finding an additional board member was discussed, and Mr. Leavitt affirmed PPS's intention to actively continue the search.

Pending absences of various personnel was discussed.

There being no other business the meeting was adjourned at 4:05, with the next meeting scheduled for November 8, 2022, under the current two week scheduling.

Jo McClain
CCSB Secretary